

# ***Home Sitter Agency, Inc.***

6301 Rockhill Road, Suite 423

Kansas City, MO 64131

Ph: (816) 363.2252

Fax: (816) 363.2269

## Employment Application

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Address: \_\_\_\_\_  
Street number City State Zip

Other names and/or SSN's used: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Pager Number: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Position applying for: \_\_\_\_\_

Desired Status: ☐ Full-time ☐ Part-time ☐ Temporary/PRN

Desired shift: ☐ Day ☐ Evening ☐ Night

Desired Hours/Week: \_\_\_\_\_

Minimum salary required? \_\_\_\_\_

Are you at least 18 years or older? \_\_\_\_\_

Please put a check in the corresponding box to indicate day(s) you will be available to work.

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Day							
Evening							
Night							
PRN							

If you are hired, when can you start work? \_\_\_\_\_

How did you hear about this job opening? \_\_\_\_\_

Do you have reliable transportation? \_\_\_\_\_

Driver's license number: \_\_\_\_\_ State Issued: \_\_\_\_\_

Have you ever been employed by Home Sitter Agency, Inc.? Yes \_\_\_\_ or No \_\_\_\_

If so, give dates: From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you eligible for reemployment in this country? Yes \_\_\_\_ or No \_\_\_\_

(Proof of US citizenship or immigration status will be required upon employment)

Do you currently have a family member employed at Home Sitter Agency, Inc.? Yes \_\_\_\_ or No \_\_\_\_  
If so, please complete the following: \_\_\_\_\_

(Name)

\_\_\_\_\_  
(Relationship)

\_\_\_\_\_  
(Department)

Do you have any prior injuries before applying with Home Sitter Agency, Inc.? Yes \_\_\_\_ or No \_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_\_ or No \_\_\_\_

Have you ever been convicted of any type of theft, fraud or a violent crime? Yes \_\_\_\_ or No \_\_\_\_

Have you ever been convicted or plead guilty or nolo contendere to a felony crime? Yes \_\_\_\_ or No \_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
If yes to any questions: identify the crime for which you were convicted. Please provide any details that you feel are relevant. You may use a separate sheet if necessary.

## Education

Please check the *highest* level achieved:

- |                                                        |                                                |
|--------------------------------------------------------|------------------------------------------------|
| <input type="checkbox"/> High School Diploma or G.E.D. | <input type="checkbox"/> Undergraduate Degree  |
| <input type="checkbox"/> Some College                  | <input type="checkbox"/> Some Graduate Courses |
| <input type="checkbox"/> Associates Degree             | <input type="checkbox"/> Master's Degree       |

Please indicate the high school(s) and colleges (if applicable), you have attended, starting with the most recent.

School Name	Address	# of years attended	Degree or Major

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**Please list related course work, certifications or achievements below:**


## Employment History

**Please list below previous employers, starting with the most recent:**

Employer Name: \_\_\_\_\_  
 Employer Address: \_\_\_\_\_  
 Employment Dates: From \_\_\_\_\_ To \_\_\_\_\_  
 Job Title: \_\_\_\_\_  
 Supervisor Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Reason for Leaving: \_\_\_\_\_  
 May we contact? \_\_\_\_\_

Employer Name: \_\_\_\_\_  
 Employer Address: \_\_\_\_\_  
 Employment Dates: From \_\_\_\_\_ To \_\_\_\_\_  
 Job Title: \_\_\_\_\_  
 Supervisor Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Reason for Leaving: \_\_\_\_\_  
 May we contact? \_\_\_\_\_

**Please list three personal references below:**

Name	Address	Phone #	Relationship

I verify that the statements I have made in this application are true and complete. I understand that if I am hired, any false or incomplete statements in this application will be grounds for immediate discharge. I have read and understand the following statements:

**Home Sitter Agency, Inc.**

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- Ⓟ I hereby acknowledge that I will be required to register with the Family Care Registry, which will do a complete background check for offenses which may disqualify an applicant from being hired.
- Ⓟ I hereby consent to a pre-employment criminal record check
- Ⓟ I hereby consent to a closed records check pursuant to Section 610.210 RSMo
- Ⓟ I hereby acknowledge that additional background checks may be conducted as well.
- Ⓟ I hereby acknowledge that *Home Sitter Agency, Inc.*, is an At-Will Employer.
- Ⓟ I hereby acknowledge that this application does not constitute a promise of employment with *Home Sitter Agency, Inc.*,

Comment Section:

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Signature of Applicant

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Date

